Draft Minutes

1. President Christine Joy called the meeting of the Old Colony Planning Council to Order at 7:00 PM. The meeting is being held virtually on Zoom and recorded.

2. **Roll Call** by Secretary Sandra Wright.

3. Steven Santeusanio, Delegate from Abington
   John Costa – Alternate from Avon
   Sandra Wright – Delegate from Bridgewater
   Bob Moran – Delegate from Brockton
   Valerie Massard – Delegate from Duxbury
   Jeanmarie Kent Joyce – Delegate from Easton
   Debra Pettey – Delegate from Hanson
   Becky Coletta – Delegate from Pembroke
   Lee Hartmann – Delegate from Plymouth
   Christine Joy – Delegate from Plympton
   Eldon Moreira - Delegate from West Bridgewater
   Dan Salvucci – Alternate from Whitman

**Staff attending:**
Mary Waldron, Executive Director
Charles Kilmer, Assistant Director and
Brenda Robinson, Fiscal Manager
David Klein, AAA Administrator
Dottie Fulginiti, Economic Recovery Planner

4. President Christine Joy read into the record the Accessibility Statement and Title VI Nondiscrimination Statement

5. **Accepting of Minutes of September 30th Council meeting.**
   Motion by Eldon Moreira to accept, seconded by Bob Moran
   Roll Call Vote:
   Accept - Steven Santeusanio
   Accept - John Costa
   Accept - Sandra Wright
   Accept - Bob Moran
   Accept - Valerie Massard
   Accept - Jeanmarie Kent Joyce
   Accept - Debra Pettey
   Accept - Becky Coletta
Accept - Lee Hartmann
Accept - Christine Joy
Accept - Eldon Moreira
Accept - Dan Salvucci

Minutes were voted unanimously to accept.


- August Statement of Expenditures shows total expenses for the month were $123,511.80 - one hundred twenty-three thousand five hundred eleven dollars and eighty cents.
- Cash position shows that we had total income in August of $394,986.53- three hundred ninety-four thousand nine hundred eighty-six dollars and fifty-three cents.
- Total disbursements in August were $141,791.43 – One hundred forty-one thousand seven hundred ninety-one dollars and forty-three cents.
- Total cash available at the end of August was $1,536,639.31 - one million five hundred thirty-six thousand six hundred thirty-nine dollars and thirty-one cents.
- OPEB Account had a gain in August of $17,265.01 – seventeen thousand two hundred sixty-five dollars and one cent. Bringing us to an ending balance in the OPEB account at months’ end of $750,638.02 - seven hundred fifty thousand six hundred thirty-eight dollars and two cents.
- Budget Resources report: Total receipts in August were $394,986.53 - three hundred ninety-four thousand nine hundred eighty-six dollars and fifty-three cents.
- AAA Report – I have added lines for AAA FFCRA and CARES Grants to this report. Top graph shows all pass through fund Accounts which includes all Title III, Elder Lunch and NSIP. Total Billings in this group as of this report were 1,139,653.37 One Million one hundred thirty-nine thousand six hundred fifty-three dollars.
- Total receipts as of this report were 996,310.75 Nine Hundred Ninety-Six Thousand Three Hundred and Ten dollars and seventy-five cents.
- It should be noted that Allocated Volunteer Transportation Fund account did not have any activity in August. Balance at the end of August remains at 189,823.29 One hundred eighty-nine thousand two hundred thirty-two dollars and twenty-nine cents.
- Bottom Graph shows AAA Admin and Ombudsman totals with lines added for FFCRA and CARES Grants. Total Billings for this group is 205,455.50 Two hundred five thousand four hundred fifty-five dollars and fifty cents. Receipts through this reporting were 198,937.91 One hundred ninety-eight thousand nine hundred thirty-seven dollars and ninety-one cents.
- **ROM August 2020 Statement and Activity:**
  - Balance at the beginning of August was: 190,629.91 One Hundred Ninety Thousand Six Hundred Twenty-Nine and Ninety-One Cents
  - August Expenses were: 4,746.02 – four thousand seven hundred forty-six dollars and two cents
  - August Receipts were: 5,850.00 (OCPC Rent) five thousand eight hundred and fifty dollars
  - Total FY21 Expenses to date are 22,994.98 – Twenty-two thousand nine hundred ninety-four dollars and ninety-eight cents
  - Total FY21 Income to date was: 11,700.00 Eleven thousand seven hundred dollars
  - Ending Balance in August was: 190,014.65 One Hundred Ninety Thousand Fourteen Dollars and Sixty-Five Cents
FY20 Audit Progress Report
- All items requested by the Auditor were sent by the deadline given. Russell has begun the process of reviewing all documents. We will be in touch weekly for progress reports and to ensure all is on schedule. Field work is scheduled for the week of October 5th. MARCUM will be working remotely almost 100% this will simply require an extra step by me, to send some additional documents to him as requested. He will be on site to test cash disbursements and payroll and will come onsite if necessary in order to expedite the process. We will continue to have weekly check-ins for Audit progress reports.

- Regarding the qualified opinion, as stated below from the FY19 Audit:

  - **Basis for Qualified Opinion:** Management has not adopted Governmental Accounting Standards Board Statement 68, Accounting and Financial Reporting for Pensions. Accounting principles generally accepted in the United States of America required adoption of this accounting standard. If the Council were to adopt Governmental Accounting Standards Board Statement 68. The Council’s net position would decrease by $2,335,933, Two Million Three Hundred Thirty-Five Thousand Nine Hundred and Thirty-Three Dollars and net position would result in a deficit of $1,224,111 One Million Two Hundred Twenty-Four Thousand One Hundred and Eleven Dollars.

  This Basis for Qualified Opinion will remain on the Audit Report each year until there is a resolution or OCPC adopts GASB 68.

- We received a notice from the IRS confirming they have received our inquiry appealing the late filing penalty. We continue to wait for the IRS to provide a response to the inquiry.

- The 2019 return is not showing up online yet, but it is confirmed that it has been filed. It should show up online at any time. I am guessing that the delays are in relation to burdens created due to the COVID-19 situation.

Sandra Wright motioned to accept the August Financial Report and seconded by Dan Salvucci.

Roll Call Vote:
Accept - Steven Santeusanio
Accept - John Costa
Accept - Sandra Wright
Accept - Bob Moran
Accept - Valerie Massard
Accept - Jeanmarie Kent Joyce
Accept - Debra Pettey
Accept - Becky Coletta
Accept - Lee Hartmann
Accept - Christine Joy
Accept - Eldon Moreira
Accept - Dan Salvucci

Finance Report voted unanimously.

7. Staff Report
Mary Waldron shared the Staff report and briefly highlighted activities encouraging the members to read the full report which is rich detail.
Joanne Zygmunt’s work with the Town of Plymouth on a Climate Change Brochure
Christine recognized David Klein and his efforts to work with the Council on Aging.

8. Regional Clearinghouse Reviews –
   Industrial Revenue Bonds - None
   Environmental Notifications – Mary reviewed three:
   - Duxbury Beach Nature Based Storm Damaged Protection Project
   - Kingston Sylvia Pond Estate
   - Stoughton Park Street Sewer Expansion
Lee Hartmann indicated that if there is a concern from a community, this would be the time to raise that concern and have OCPC comment. Also if OCPC is going to comment, this would be the time for OCPC to let the delegates know.

9. Old Business –
   Status of the Retirement Legislation. Lobbyist is still engaged and watching the legislation. MARPA continues to keep this item on their agenda as well.

10. New Business
    OCPC Logo, Joanne Zygmunt, Senior Comprehensive Planner. Overview of why we have been looking at rebranding. Linking to redevelopment of our new website. A designer has been engaged, Phil McCormick Design Works based in Easton.
    Council members weighed in with comments that Joanne will bring back to the designer.

11. Community Concerns:
    West Bridgewater Delegate Eldon Moreira brought forward that the Town brought forward a project that is proposed.
    Whitman Alternate Dan Salvucci raised concern about the appointment of a seat for the MPO.
    - Charlie Kilmer was able to answer indicating that there is a process to fill the position.
    The nominating process is underway to fill the vacant seat. OCPC Council will take a vote.

12. Other business:
    Bob Moran officially announced that he is selling his house and will no longer be a delegate from Brockton.
    It has been close to 20 years and took great pride in the role representing Brockton. Bob will communicate to the Mayor his resignation and will work to fill the delegate position. Preston Huckabee wants to stay as an alternate.

13. Visitor Comments or Questions: None

14. Next meeting October 28 2020  7:00pm

Motion to adjourn was made at 8:18pm by Christine Joy, properly seconded by Dan Salvucci
Adjourn