1. President Christine Joy called the meeting of the Old Colony Planning Council to Order at 7:00 PM. The meeting is being recorded via Zoom.

2. Christine Joy read the Title VI notice of Protection and the Accessibility Statement

3. Roll Call by Secretary Sandra Wright.
   Steve Santeusiano, – Delegate from Abington
   Frank Staffier – Delegate from Avon
   Bob Moran – Delegate from Brockton
   Sandra Wright – Delegate from Bridgewater
   Valerie Massard – Delegate from Duxbury
   Jeanmarie Kent Joyce – Delegate from Easton
   Rob Downey – Delegate from Kingston
   Becky Coletta – Delegate from Pembroke
   Christine Joy – Delegate from Plympton
   Eldon Moreira - Delegate from West Bridgewater
   Dan Salvucci – Alternate from Whitman

Staff attending:
   Mary Waldron, Executive Director
   Charles Kilmer, Assistant Director and Transportation Program Manager
   Brenda Robinson, Fiscal Manager
   David Klein, AAA Administrator
   Dottie Fulginiti, Economic Recovery Planner
   Paul Chenard, Senior Transportation Planner

4. Accepting of Minutes of June 24th Council meeting.
   Motion by Sandra Wright to accept, seconded by Bob Moran
   Roll Call Vote:
   Yes - Steve Santeusiano, – Delegate from Abington
   Yes - Bob Moran – Delegate from Brockton
   Yes - Sandra Wright – Delegate from Bridgewater
   Yes - Valerie Massard – Delegate from Duxbury
   Yes - Jeanmarie Kent Joyce – Delegate from Easton
   Yes - Rob Downey – Delegate from Kingston
   Yes - Becky Coletta – Delegate from Pembroke
   Yes - Christine Joy – Delegate from Plympton
   Yes - Eldon Moreira - Delegate from West Bridgewater
   Yes - Dan Salvucci – Alternate from Whitman

Minutes were voted unanimously to accept.

5. Financial Report for June 2020 given by Fiscal Manager Brenda Robinson. Brenda Robinson presented the following:
   Statement of Expenditures - $141,505.78
Cash Position –  
  total income: $119,142.66
  total disbursements: $280,676.18
  total cash available at the end of June: $1,396,387
  OPEB: Gain of $21,513 and total balance $703,911.43

Budget Resources
  Total receipts in June $119,143
  Cumulative FY20 $3,006,814.53

AAA
  - Current billing - $72,393.43
  - Total billing: $674,899.89
  - AAA and Ombudsman Admin: $97,488 + $13,938 + $78,986

ROM Bank Balance:
  - Balance as of June 30, 2020 $181,286.09
  - Income $89,330
  - Expenditures $63,459
  - Current account balance: $201,189

Becky Colletta asked if there have been COVID related expenses.
  Mary explained that there have been several improvements, such as ordering of Plexiglas, rugs in
  desperate need of replacement, roof repair due to leaks in the back of the office and most recently near the
  smoke stack. But like any “homeownership” you get one thing done, other things have popped up. When
  the desks were moved for the rugs, the base of the brick wall should deterioration. When the roof leak
  was being repaired, upon further assessment, the wall that is put up by the chamber and painted by OCPC
  has the paint cracking and water coming through. It was also noted that the materials used on the roof by
  the previous contractor was not the proper material for a rubber roof. We should have COVID-19 related
  expenses separated out. Mary will have for the next Finance Meeting a breakdown of the capital
  expenses, COVID and non-COVID.

Christine Joy asked if OCPC will seek reimbursement from the county for the repairs.
  Mary answered that OCPC is not eligible as a regional planning agency as only cities and towns are.

Sandy Wright has some questions:
  Under building October 2019, there is a $9,800 figure-- is there a balance? What is it for? Are we going to need
  to reallocate funds?
    Brenda –the funds are reimbursement from the damage from when the car hit the building. Insurance
    funds coming back in.
    Charlie indicated that there were two expenses: a fan with the A/C unit fell off and punctured the
    condenser coil $4400 and the repairs for when the car hit the building.
  Sandy would like to have the amount be in a different color – in red. It is a little confusing.
  Bob indicated that it says “balance” leading to some confusion.
    Mary said that perhaps we can have a deeper discussion on this report.
    Brenda, there is a summary box - that explain the graph up top.

Sandy Wright “what are adjustments?”
  Brenda, take a look at it closely.

Becky Colletta – it seems like the right hand column that it says balance, the header is misleading.
Bob said that perhaps it is called Total.
Sandy Wright OCPC rent $5,850, why in August is there $11,700? I guess there is insurance on the building.
  Brenda, $11,700 is two rent checks, and perhaps that the checks cleared and not sure why.
Finances are being watched carefully, reductions of costs are being implemented, and programs are still being delivered.

Sandra Wright motioned to accept and seconded by Jeanmarie Kent Joyce.

On the motion to accept the financial report - Roll Call:
Yes - Steve Santeusanio, – Delegate from Abington
Yes – Frank Staffier – Delegate from Avon
Yes - Sandra Wright – Delegate from Bridgewater
Yes - Bob Moran – Delegate from Brockton
Yes - Valerie Massard – Delegate from Duxbury
Yes - Jeanmarie Kent Joyce – Delegate from Easton
Yes - Rob Downey – Delegate from Kingston
Yes - Becky Coletta – Delegate from Pembroke
Yes - Christine Joy – Delegate from Plympton
Yes - Eldon Moreira - Delegate from West Bridgewater
Yes - Dan Salvucci – Alternate from Whitman

Finance Report voted unanimously.

6. Staff Report
   a. Mary Waldron shared the Executive Director’s report and briefly highlighted activities encouraging the members to read the full report which is rich detail.
      - **Community Planning & Economic Development**, Dottie Fulginiti started July 1st and has been already proven her value to our team including some triage efforts as it relates to EDA CARES and general economic development work. The Department has been taking the CEDS and reinventing it to become more effective and accommodating to the communities we serve. OCPC’s Green Communities efforts are still on point. Housing production planning and master plan work.
      - **Transportation Department**, BAT – OCPC relationship remains strong with Charlie and Paul Chenard leading those efforts. TIP planning and review, led by Charlie. Bicycle Pedestrian Advisory Board, West Bridgewater’s River Street.
         o **GIS**, continue to utilize GIS services as a revenue generating effort. Maps for many of our communities are its primary focus.
      - **AAA – Ombudsman Department**, All nursing/rest home residents (currently 2200) received a “We Are Here For You “card from the Ombudsman Program. Local feedback from the Council on Aging level has been mainly about how and when to open up for programming. So far consensus has generally been conservative as there are still a lot of unknowns. Some communities are working towards small levels of outdoor, socially distanced activities
      - **Septic Program**, Shawn Bailey runs this program and it continues to be of value to our communities.

   We are beginning the Strategic Planning Process to start looking at the Council holistically and will be reaching out to the Council for their involvement.

7. Regional Clearinghouse Reviews –
   Industrial Revenue Bonds - None
   Environmental Notifications – Mary reviewed three:
1) Easton Corridor Improvement Deposit Street
2) Duxbury 0 Keene Street (Valerie Massard said that this is a win-win for the town)
3) Easton Duplex Dwelling on Foundry Street, Jeanmarie Kent Joyce mentioned that initially had some concerns but have been resolved. Dottie F said that the project’s end users are those with brain injury.

8. Old Business –
   Status of the Retirement Legislation. Mary provided an overview that the legislation appears not to be moving forward at this time. MARPA hired a lobbyist to track the legislation.

9. New Business
   Reflection, Opportunity and Action Taskforce. With the President of the Council, we issued an equity statement immediately after George Floyd’s death. Staff came together to discuss and Paul Chenard and Jimmy Pereira serve as chairs. Paul Chenard presented the Mission Statement and objectives that reflect the values of the Old Colony Planning Council and be a more inclusive organization.

Robert Moran: #2 in the Vision, continue proactive (word smith) and this statement will be reviewed annually, who are we referring to. Progress will be reported to the “Council Council”. Bob suggested eliminating one of the Council in the document.

A motion was made by Robert Moran to accept the Reflection, Opportunity and Action Taskforce’s Mission Statement and seconded by Sandra Wright.
   Accept - Steve Santeusanio, – Delegate from Abington
   Accept - Frank Staffier – Delegate from Avon
   Accept - Sandra Wright – Delegate from Bridgewater
   Accept - Bob Moran – Delegate from Brockton
   Accept - Valerie Massard – Delegate from Duxbury
   Accept - Jeanmarie Kent Joyce – Delegate from Easton
   Accept - Rob Downey – Delegate from Kingston
   Accept - Becky Coletta – Delegate from Pembroke
   Accept - Christine Joy – Delegate from Plympton
   Accept - Eldon Moreira - Delegate from West Bridgewater
   Accept - Dan Salvucci – Alternate from Whitman

The ROA Mission Statement was unanimously accepted.

10. New Business:
   A. Personnel Committee Report: Bob Moran was elected as chair. First meeting discussed the organization chart and looking at the structure of title and reporting. It is a work in progress but will be done in conjunction with the Strategic Planning Process and employee evaluation as well as Bylaw review and Personnel Bylaw review.
   B. Executive Committee and Personnel Committee finalized a form to evaluation of Mary Waldron as Executive Director. August 24th at 5:30pm will be the meeting for the review.

11. Community Concerns: there were none
12. Other Business:
   A. Stephen asked when we might anticipate holding meetings in the office.
   B. Mary briefly discussed the new logo and website is underway. Mary will summarize the process for Council members for the next Council meeting.
   C. Bob Moran said that it is the first July meeting in 20 years.

13. Visitors Comments/Questions – there were none.

14. Adjournment
   Motion to adjourn was made at 8:10pm by Christine Joy, properly seconded by Jeanmarie Kent Joyce
   Adjourn